

**RIO DELL CITY COUNCIL  
STUDY SESSION  
FEBRUARY 9, 2010  
MINUTES**

A Study Session of the Rio Dell City Council was called to order at 5:08 P.M. by Mayor Woodall.

ROLL CALL: Present: Mayor Woodall, Councilmembers Dunker, Marks, and Thompson

Absent: Councilmember Barsanti

Others Present: Interim City Manager Stretch, Chief of Police Hill, Finance Director Beauchaine, Acting Director of Public Works Jensen, and City Clerk Dunham

**STUDY SESSION MATTERS**

City Council Goals and Objectives

Mayor Woodall stated the purpose of the Study Session is to discuss and prioritize both the long and short term goals and objectives of the City.

Interim City Manager Stretch reviewed the process for establishing and prioritizing the Council's goals and objectives and asked each Councilmember to think about what their long range vision was for the community. He said the idea was to first develop a list of long term goals (5-10 years to accomplish) then a list for more short term goals and projects. Each Council member was provided with eight colored stickers in which they would use to prioritize the final list once identified.

Interim City Manager Stretch stated in his experience as City Manager what worked was to put together a work plan and set a policy as part of the annual budget process and use it as an evaluation tool at the end of the year to see what was achieved.

Each Council member presented their list of long term goals including ideas presented from staff.

The following represents the top five long term goals by priority:

- Feasibility of Creating a Redevelopment Agency
- Economic Development
- Tourism/Waterfront Outdoor Activities
- Development of Community/Senior Center
- Annexation of Scotia

Other long term goals were identified as:

- Downtown Revitalization
- Cultural Arts Museum/Center
- Street and Drainage Improvements
- Development of Industrial Commerce
- City Hall Expansion
- Capitol Equipment Purchases

Acting Public Works Director presented a written list of short term goals and identified seven categories as follows:

- Wastewater Treatment Plant Projects
- Drainage
- Pavement Repairs
- Pavement Assessment and Maintenance Conditions Survey
- Water Department
- Parks and Maintenance
- Complete and Adopt City Personnel Rules and Regulations

City Manager Stretch suggested each of the departments present a list of goals for their respective departments.

Councilmember Dunker suggested the lists be provided to council members so they can review and prioritize as done with the long term goals.

Short term goals were identified (not prioritized) as follows:

- Request for Qualifications for Legal Services
- Address CDBG Portfolio Concerns
- Update Employee Job Descriptions
- Finalize Employee MOU Negotiations
- Evaluate Fees for Services, Licenses, Permits
- Evaluate Industrial Water/Sewer Rates
- Update Standard Improvement Specifications
- Identify Code Enforcement Responsibilities
- Revise Method for Appointments to Boards and Commissions
- Employee Handbook Update
- Review CUP for River's Edge R.V. Park including Water/Sewer Rates
- Mandatory Garbage Collection
- PERS (Public Employee Retirement System)
- Establish Reserve Policy for Budget

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- Establish Policy for Employee Use of City Equipment
- Appointment of City Council Member as Liaison to Planning Commission
- Junk Yard on Center St.
- Illegal Drug Activity
- Revise Animal Control Ordinance to Address Vicious Dogs
- 1-hour Parking on Center St.
- Progress on Ordinance Codification
- City Hall Roof Repair/Maintenance
- Update City Manager Ordinance No. 242
- Feasibility of Water Bottling Franchise
- Overall Ordinance Updates
- Training for New City Council Members
- Review and Update City Council Policies including process for Selection of Mayor
- Repair/Renovation of Restrooms at Tennis Courts
- Community Theme for Downtown
- Re-organization of City Hall Staff
- Revenue Diversification and Evaluation of New Funding Sources
- Update of City Council Chambers including Flooring and Public Address System
- Davis St. Public Access
- Gate on Edwards Dr.
- Vision for Dinsmore Plateau

Councilmember Marks also suggested the vesting period under the employee's current retirement plan be reviewed; City Manager Stretch stated it may be a mute point since the City was actively pursuing PERS in which the vesting period is 5 years.

City Clerk Dunham was directed to put together a list of short term goals as identified by Council and staff and present to Council members prior to the next study session.

The Study Session was continued to February 23, 2010 at 5:00 P.M. for the purpose of reviewing and prioritizing the short term goals, along with the Special Meeting regarding Wildwood Ave. Striping Project.

### **OTHER COUNCIL/STAFF REPORTS**

Councilmember Dunker extended a special thank you from the Regional Water Quality Control Board to City staff for their assistance in arranging for the set up of the council chambers for their meeting here on Monday. Carla Ralston suggested the City Council extend their thanks to MRC for the use of their conference telephone for that meeting.

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City Manager Stretch reminded Council of the Closed Session on February 25<sup>th</sup> and 26<sup>th</sup> for the purpose of conducting City Manager interviews and reviewed the schedule. He asked that Council meet on the 24<sup>th</sup> for a pre-meeting to go over the questions for the interviews. Council concurred to meet at 8:30 A.M. on the 24<sup>th</sup>.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 7:30 P.M. to the February 16, 2010 Regular meeting.

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Julie Woodall Mayor

ATTEST:

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Karen Dunham, City Clerk